

Magic City Property Management, LLC

518 Grand Avenue

Billings, MT 59101

(406) 259-2293

Date: _____

To Tenant in Possession _____

Rental Premises at: _____

Suggested tenant move out cleaning instructions:

- _____ Clean front and inside of kitchen cabinets, drawers, knobs/handles and breadboard
- _____ Clean stovetop, under burners, burner pans (replace burner pans if they are dirty or stained)
- _____ Clean oven, pull out stove and clean behind and under stove.
- _____ Clean inside and outside, under and behind of refrigerator, including all drawers and freezer
- _____ Clean spills on kitchen walls, baseboards and windows, window sills, blinds
- _____ Clean kitchen and bathroom sinks
- _____ Clean bathroom tub/shower, toilet, vanity, mirrors, windows, sills and medicine cabinet
- _____ Wipe down walls and baseboards in living room, bathrooms, and bedrooms where needed
- _____ Sweep, wash, and rise all vinyl and linoleum floors
- _____ Have all carpeting professionally cleaned
- _____ Clean all windows, window sills door frames, and dust mini blinds
- _____ Clean hallways and entry ways, inside of all closets including doors and handles
- _____ If there is a washer and dryer in your unit, wipe them down and empty lint trap
- _____ Ensure that all smoke detectors and carbon monoxide detectors are operational
- _____ If you have a pet, pick up all pet droppings in yard
- _____ Clean all light fixtures , replace burnt-out light bulbs and clean all switch plates
- _____ Removed all debris from your rental unit, balcony, deck, patio & garage, mow yard if applicable

Magic Property Management

By: _____

Tenant: _____